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DEAL SECURITY

FILE 100-15DDA 85-0060/51
27 December 1985

MEMORANDUM FOR: Acting Director of Central Intelligence

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Weekly Report for Period Ending 27 December 1985

1. Progress reports on tasks assigned by the DCI/DDCI:

None.

2. Items/events of interest:

b. In the continuing effort to resolve the shortage of guard personnel in the Agency, the Washington Clerical Office gave a special presentation in Fredricksburg, Virginia, this past week to target on this particular resource. Fifty-eight applicants, which included a few warehousemen and laborers, were tested; and 46 passed the Short Employment Test.

c. As of 19 December, 452 applications for summer employment had been received in the Clerical Division of Employment. Of this group, 177 are former Summer Only employees, 10 are former Summer Only applicants, and 265 are new applicants. Testing for the program began on 2 December and will be conducted through 3 January 1986.

d. As expected, the newly acquired Central Travel Services inspector has quickly proven to be a valuable asset in handling problems which travellers experience with their household goods. Several cases involving

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h. During the past week, the COMIREX Automatic Management System (CAMS) experienced multiple extended system outages which totalled more than 57 hours. The outages were primarily due to hardware and software problems associated with the IDM 500 data base machine. This forced the CAMS to operate with reduced capabilities and prevented the Intelligence Community from tasking requirements on both 17 and 19 December. The system has since been stabilized, and with the exception of brief outages, has been operating with full capabilities. A complete evaluation of the series of problems which caused the outages is underway.

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i. The Office of Information Technology (OIT) has installed the IBM data base management system, SQL/DS, on the CAMS development System. CAMS Project personnel will evaluate and benchmark SQL/DS as a possible replacement for the IDM 500 hardware data base machine.

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k. All secure telephones in the Headquarters Secure Telephone System have been successfully switched to 24-hour operation. Customers working after hours are no longer required to use an After-Hours-Access-Code when originating and receiving secure calls.

l. On 20 December, Consolidated Safe Project Office conducted a Delivery 2 IOC Readiness Review with representatives from all SAFE developers and CIA support and user organizations. The purpose of the session was to identify and discuss problems/issues that could potentially preclude the achievement of a 13 January System IOC, when the system will begin to capture live cable traffic. Following the briefing, a Government caucus was held and there was a unanimous decision to proceed on schedule. There will be another Readiness Review on 10 January to review the status of identified problems.

m. In its search for records dating from late 1945 through 1946 that are both historically important and potentially declassifiable, the Office of Information Services (OIS) has located and reviewed the relevant portions of about 40 boxes of Strategic Services Unit material. Approximately 400 pages of National Intelligence Authority directives and deliberations were found to meet the criteria for possible transfer to the National Archives and Records Administration under the Agency's historical review program. Declassification coordination, to begin in January, will involve the DO, the Intelligence Community Staff, and various outside agencies.

n. The 1985 W-2 Forms for the biweekly payroll system were successfully completed with the help of OIT. The W-2 Forms are being prepared for distribution and will be sent with the Earnings and Leave Statements on 2 January 1986.

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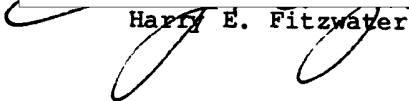
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r. On 19 December, OS briefed attendees of the Supervision Analysis Seminar on the security role of managers. This course, designed for Directorate of Intelligence (DI) management personnel, marked the first time such a forum has been used to discuss the security function of managers. During the 90-minute presentation and discussion session, a variety of security issues of interest to managers in general, and DI management in particular, were addressed.

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u. During the week of 16 December, collections were made from Headquarters and all external buildings by OL personnel for Project "Santa." Distribution to various charities was made on 20 December and completed 23 December. One hundred and twenty boxes of food and clothing were delivered to nine locations throughout the Washington Metropolitan area.

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Harry E. Fitzwater

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Distribution:

25X1 O - DCI
1 - DDCI
1 - EXDIR
1 - OLL []
1 - Ea. DA OD (via AIM/Wang)
1 - SSA/DDA
1 - DDA/CMS
1 - DDA/MS
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1 - DDA Subj
1 - HEF HOLD
1 - EO Subj

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